ABOUT SSTI

For seventeen incredible summers, the Southeastern Summer Theatre Institute has welcomed extraordinary high school theatre students from across the US to beautiful Hilton Head Island, South Carolina for a month-long professional theatre experience that shapes these young people as both performers and people. A staff member at SSTI is more than just an industry professional. You're a mentor, a teacher, and a valued member of a community that values integrity, fun, and passion.

Come see why SSTI *Feels Like Home*.

SSTI Technical Apprentice Program

Accepting up to 5 college students. The ideal candidate seeks experience in a professional theatre setting, working daily on large scale productions, and building a professional network of connections from across the country.

The ideal candidate has completed two semesters of scene shop study as a degree seeking student in a collegiate technical theatre program. Candidates should present a cover letter or portfolio that signifies a departmental interest, but should not expect their experiences to be limited to one department over the course of the summer. We are specifically seeking Apprentices interested in stage management, carpentry, paints, props, and lighting however all departments are available and all applications will be considered.

Duties include, but may not be limited to:
- Assisting department of choice in completing their build
- Occasionally assist in other departments according to the needs of the show
- Maintain a clean and safe working environment
- Serve as Run Crew/Front of House staff for any of SSTI's events
- Assist with company-wide load in and strike
- Please note: This is not a teaching position and Apprentices will not be expected to teach classes to students. However, Apprentices will be expected to work with students in the shops, and serve as a role model at all times.

SSTI Technical Apprentice Program (Continued)

- As part of our Apprentice Program, candidates will have the opportunity to:
  - Join our Tech Students in select classes taught by professional staff
  - Workshop their portfolios and resumes under the guidance of professional staff
  - Participate in a Mock Interview and/or Portfolio Review
  - Lead a project for their department

THE DETAILS

Contract Dates: May 29 - August 7, 2025
Student Summer Stipend: $2500, paid in weekly W2 installments.
Apprenticeship Program Additionally Offers:

  - Specialized Classes with Senior SSTI Staff
  - Final Portfolio Review
  - Private bedroom housing
  - Travel stipend
  - Weekly gas stipend, if driving
  - Nightly dinners, when students in session

To Apply:

To be considered for a position at SSTI, please email the following materials with your name and the job title in the subject heading of the email to:

jobs@SummerTheatreInstitute.com

- Resume with three references (with email addresses)
- Portfolio or website (if applicable)

Interviews for Summer 2025 will begin on December 20th and will continue until all positions are filled. The job links will be deactivated on our website once the position has been contracted for Summer 2025.

Please direct all questions to jobs@SummerTheatreInstitute.com.

SSTI is committed to creating an equitable, diverse, and inclusive workplace. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

IMPORTANT NOTES:

We want everyone applying and scheduling an interview with SSTI to have the most complete information, as both a resource and time-saver. Here are some important answers to questions that you might have ahead of applying:

Animal Policy:
Pets are not allowed within the housing rented by SSTI in the summer. Documented service animals that are trained to aide you in the performance of a specific task are allowed. The service animal must additionally be trained to attend work daily in the name of assistance to the user.

Further clarity, from a pet loving company: our housing is 25 minutes away from our island theatre *without* bridge traffic (hence, your gas stipend.) Our daily schedule is built to minimize time in traffic. There is no realistic (or humane) way for an animal to 'stay at home' during the work day as we get into longer days of tech. With traffic during meal break times, there is no viable option to 'run home' to care for an animal. Additionally, as we are located in a top tourist destination during the summer, finding independent housing has proven to be unaffordable for staff seeking alternatives in previous years.

Schedule Flexibility:
For most positions, there is very little flexibility for late arrivals or early dismissals. Within the term of the contract, occasionally a 24 hour trip for a large life event (like a wedding) can be considered, but we are seeking staff members available to dedicate the time specified in the job posting.

Do I Need a Car?
75% of our staff routinely bring their vehicles every summer. This means that someone is *always* headed to the theatre when you need to be going, either a fellow staffer or one of the student transport vans. A personal vehicle is great for a degree of autonomy, but not required.

SAMPLE SUMMER SCHEDULE:

In a similar vein as the previous questions, it's important that perspective staff members have a grasp of the scope of work for a summer at SSTI. While it's not a traditional summer stock schedule with 5+ productions and overnight calls, it is similar in the pacing and stamina required of all staff members.

MAY 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22 Staff Arrival Day #1	23 Staff Arrival Day #2 Theatre Prep Load Truck- Early Evening	24 Load-In Begins	25
26	27	28	29 Staff Arrival Day #3	30	31	1

This is an overview calendar and is highly subject to change. Please refer to weekly and daily calls for the most up to date information

JUNE 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1 Creative Team Arr.
2 Staff Orientation	3 Student Arrival Day Company Dinner	4 First Day with Students!	5	6 Theme Day: I Was There	7 T-shirt Friday	8 Press Photocall
9 Essentials Arrives Company Wide Dinner	10 Essentials Begins	11	12 Theme Day: Squad Day	13	14 T-shirt Friday	15 TBD Student Off Day
16 Orchestra Set Up Evening Sitz for Sound	17 Tech Begins	18 Theme Day: Pride Day	19	20	21 T-shirt Friday Sweet Charity Opening Night Opening Night Party	22 Essentials Departs Photocall SC Performance #2
23 SC Performance #3 OLLI Talkback	24 Masterclass Week Begins	25 Theme Day: Service Day	26	27 Dress Rehearsal	28 T-shirt Friday SC Performance #4 Ice Cream Social	29 Spotlight Presentations Photocall SC Performance #5

This is an overview calendar and is highly subject to change. Please refer to weekly and daily calls for the most up to date information

JULY 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
23	24	25	26	27 Dress Rehearsal	28 SC Performance #4	29 Spotlight Presentations Photocall SC Performance #5
30 SC Closing Student Departure Strike	1	2 SSTI Junior Begins	3	4	5 T-shirt Friday	6 SSTI Junior Ends
7 Creative Team Arr.	8 Student Arrival Day	9 First Day with Students!	10	11 Theme Day: I Was There	12 T-shirt Friday	13
14 Press Photocall	15	16	17 Theme Day: Squad Day	18	19 T-shirt Friday	20 TBD Student Off Day
21 Orchestra Set Up Evening Sitz for Sound	22 Tech Begins	23 Theme Day: Pride Day	24	25	26 T-shirt Friday Gypsy Opening Night Opening Night Party	27 Photocall Gypsy Performance #2
28 Gypsy Performance #3 OLLI Talkback	29 Masterclass Week Begins	30 Theme Day: Service Day	31	1	2	3

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AUGUST 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1 Dress Rehearsal	2 T-shirt Friday Ice Cream Social Gypsy Performance #4	3 Spotlight Presentations Photocall Gypsy Performance #5
4 Gypsy Closing Student Departure Strike	5 Strike and Restore	6 Strike and Restore	7	8 Strike and Restore 2pm Staff Departs	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

This is an overview calendar and is highly subject to change. Please refer to weekly and daily calls for the most up to date information

SAMPLE WEEKLY CALLS:

STAFF Weekly Schedule
Monday, July 17 - Sunday, July 23

	Monday 7/17	Tuesday 7/18	Wednesday 7/19	Thursday 7/20	Friday 7/21	Saturday 7/22	Sunday 7/23
Theme Day/Notices:			Theme Day: Squad Day		T-Shirt Friday, TBD Designer Run	Beach/Barbie Day	Orchestra Load In and Evening Sitz
Staff Day Off:	Kathy, Marie, Kelsey, Rick, Elie, Shea	Colby	Robbie, Naihla, Madi	Augusta, Camille		JP, Matt G, Evan, Annalise, George, Allison	
Swing RA Covers:	Naihla	George		Kelsey		Kelsey, Naihla	
Hometown Display:	George, JP, Claire A, Claire D	Kathy, Madi, Coco, Cody, Eli	Marie, Matt I, Lindsay, Lizzie C, Favor	Rick, Robbie, Georgia C, Ike, Jilayne	Shea, Jill, Josiah, Kaitlyn	N/A	Madison, Keller, Jenna, Kiersten, Lacey, Lily
Staff Interviews:	Christian, Madi	Kathy					
Notes:							

STAFF Weekly Schedule
Monday, July 17 - Sunday, July 23

	Monday 7/17	Tuesday 7/18	Wednesday 7/19	Thursday 7/20	Friday 7/21	Saturday 7/22	Sunday 7/23
Company Notices:	Scenic Late Night	Scenic Late Night		Lighting / Scenic 8am call, all others 10am call	Lighting Sound Late Night	Lighting Sound Late Night	
Staff Arriving:							
Staff Departing:							
Circle Time/Call Time:	10:00am	10:00am	10:00am	10:00am	10:00am	10:00am	10:00am
Start of Work Call	10:15am	10:15am	10:15am	10:15am	10:15am	10:15am	10:15am
Lunch	1:00pm	1:00pm	12:45pm	12:45pm	1:00pm	1:00pm	12:45pm
Afternoon Call	2:00pm	2:00pm	1:30pm	1:30pm	2:00pm	2:00pm	1:30pm
Circle Time/ Provided Dinner	5:45pm	5:45pm	5:45pm	5:45pm	5:45pm	5:45pm	5:45pm
Production Meeting	6:00pm	6:00pm	6:00pm	6:00pm	6:00pm	6:00pm	6:00pm
Break	6:15pm	6:15pm	6:15pm	6:15pm	6:15pm	6:15pm	6:15pm
Evening Call	7:00pm	7:00pm	N/A	N/A	7:00pm	7:00pm	N/A
End of Day	10:00pm	10:00pm	6:15pm	6:15pm	10:00pm	10:00pm	6:15pm