



ABOUT SSTI

For seventeen incredible summers, the Southeastern Summer Theatre Institute has welcomed extraordinary high school theatre students from across the US to beautiful Hilton Head Island, South Carolina for a month-long professional theatre experience that shapes these young people as both performers and people. A staff member at SSTI is more than just an industry professional. You're a mentor, a teacher, and a valued member of a community that values integrity, fun, and passion.

Come see why SSTI *Feels Like Home*.

LEAD ELECTRICIAN

Seeking a highly skilled, electrician, experienced in working in a variety of venues and with a creative, positive approach to problem solving. Ideal candidate is a highly experienced undergrad or graduate student experienced with ETC consoles and able to program efficiently and accurately. Ideal candidate will have leadership experience with the planning, budgeting, and timely execution of an electric production calendar. Candidate should be experienced with programming and maintaining moving lights and LED fixtures, have a strong knowledge of theatrical rigging, electricity and wiring. They should confidently be able to read and understand light plots and related lighting paperwork, able to lift at least 50 pounds, and comfortable working from ladders and other heights.

Additionally, the individual (assisted by staff and student apprentices working under their supervision) will:

- Implement the lighting design (installing, repairing, maintaining all lighting equipment) for a two-musical season, with additional support provided for the SSTI Junior Showcase, any photocalls, and 2-3 one-night potential guest artist concerts.
- Construct and wire any scenic or practical items such as light boxes, LED Tape, or other production-specific lighting.
- Comfortable lifting up to 50lbs and working safely from heights.
- Maintain accurate and up to date paperwork for each production, changeover and strike/restore of the facility rep plot.



LEAD ELECTRICIAN (CONTINUED)

- Oversee and participate in the organization of a safe and clean working space in the backstage electrics area and the booth.
- Lead the setup/strike of the electrics tech table prior to each production.
- Serving as the light board operator for any special concerts or showcases when students are not present/available.
- Serve as the deck electrician or backstage run crew for all performances.
- Assisting with company-wide load-in and strike.

THE DETAILS

Contract Dates: May 22 - August 7, 2025

Contract Salary: \$6,000, paid in weekly W2 installments.

Company additionally provides:

- Private bedroom housing
- Travel stipend or round trip air
- Weekly gas stipend, if driving
- Nightly dinners, when students in session



To Apply:

To be considered for a position at SSTI, please email the following materials with your name and the job title in the subject heading of the email to:

jobs@SummerTheatreInstitute.com

- Resume with three references (with email addresses)
- Portfolio or website (if applicable)

Interviews for Summer 2025 will begin on December 20th and will continue until all positions are filled. The job links will be deactivated on our website once the position has been contracted for Summer 2025.

Please direct all questions to jobs@SummerTheatreInstitute.com.

SSTI is committed to creating an equitable, diverse, and inclusive workplace. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.



IMPORTANT NOTES:

We want everyone applying and scheduling an interview with SSTI to have the most complete information, as both a resource and time-saver. Here are some important answers to questions that you might have ahead of applying:

Animal Policy:

Pets are not allowed within the housing rented by SSTI in the summer. Documented service animals that are trained to aide you in the performance of a specific task are allowed. The service animal must additionally be trained to attend work daily in the name of assistance to the user.

Further clarity, from a pet loving company: our housing is 25 minutes away from our island theatre *without* bridge traffic (hence, your gas stipend.) Our daily schedule is built to minimize time in traffic. There is no realistic (or humane) way for an animal to 'stay at home' during the work day as we get into longer days of tech. With traffic during meal break times, there is no viable option to 'run home' to care for an animal. Additionally, as we are located in a top tourist destination during the summer, finding independent housing has proven to be unaffordable for staff seeking alternatives in previous years.

Schedule Flexibility:

For most positions, there is very little flexibility for late arrivals or early dismissals. Within the term of the contract, occasionally a 24 hour trip for a large life event (like a wedding) can be considered, but we are seeking staff members available to dedicate the time specified in the job posting.

Do I Need a Car?

75% of our staff routinely bring their vehicles every summer. This means that someone is *always* headed to the theatre when you need to be going, either a fellow staffer or one of the student transport vans. A personal vehicle is great for a degree of autonomy, but not required.



SAMPLE SUMMER SCHEDULE:

In a similar vein as the previous questions, it's important that perspective staff members have a grasp of the scope of work for a summer at SSTI. While it's not a traditional summer stock schedule with 5+ productions and overnight calls, it is similar in the pacing and stamina required of all staff members.

MAY 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

This is an overview calendar and is highly subject to change. Please refer to weekly and daily calls for the most up to date information

JUNE 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

This is an overview calendar and is highly subject to change. Please refer to weekly and daily calls for the most up to date information

JULY 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
23	24	25	26	27	28	29
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

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AUGUST 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

This is an overview calendar and is highly subject to change. Please refer to weekly and daily calls for the most up to date information



SAMPLE WEEKLY CALLS:



STAFF Weekly Schedule

Monday, July 17 - Sunday, July 23



	Monday 7/17	Tuesday 7/18	Wednesday 7/19	Thursday 7/20	Friday 7/21	Saturday 7/22	Sunday 7/23
Theme Day/Notices:			Theme Day: Squad Day		T-Shirt Friday, TBD Designer Run	Beach/Barbie Day	Orchestra Load In and Evening Sitz
Staff Day Off:	Kathy, Marie, Kelsey, Rick, Elie, Shea	Colby	Robbie, Naihla, Madi	Augusta, Camille		JP, Matt G, Evan, Annalise, George, Allison	
Swing RA Covers:	Naihla	George		Kelsey		Kelsey, Naihla	
Hometown Display:	George, JP, Claire A, Claire D	Kathy, Madi, Coco, Cody, Eli	Marie, Matt I, Lindsay, Lizzie C, Favor	Rick, Robbie, Georgia C, Ike, Jilayne	Shea, Jill, Josiah, Kaitlyn	N/A	Madison, Keller, Jenna, Kiersten, Lacey, Lily
Staff Interviews:	Christian, Madi	Kathy					
Notes:							



STAFF Weekly Schedule

Monday, July 17 - Sunday, July 23



	Monday 7/17	Tuesday 7/18	Wednesday 7/19	Thursday 7/20	Friday 7/21	Saturday 7/22	Sunday 7/23
Company Notices:	Scenic Late Night	Scenic Late Night		Lighting / Scenic 8am call, all others 10am call	Lighting Sound Late Night	Lighting Sound Late Night	
Staff Arriving:							
Staff Departing:							
Circle Time/Call Time:	10:00am	10:00am	10:00am	10:00am	10:00am	10:00am	10:00am
Start of Work Call	10:15am	10:15am	10:15am	10:15am	10:15am	10:15am	10:15am
Lunch	1:00pm	1:00pm	12:45pm	12:45pm	1:00pm	1:00pm	12:45pm
Afternoon Call	2:00pm	2:00pm	1:30pm	1:30pm	2:00pm	2:00pm	1:30pm
Circle Time/ Provided Dinner	5:45pm	5:45pm	5:45pm	5:45pm	5:45pm	5:45pm	5:45pm
Production Meeting	6:00pm	6:00pm	6:00pm	6:00pm	6:00pm	6:00pm	6:00pm
Break	6:15pm	6:15pm	6:15pm	6:15pm	6:15pm	6:15pm	6:15pm
Evening Call	7:00pm	7:00pm	N/A	N/A	7:00pm	7:00pm	N/A
End of Day	10:00pm	10:00pm	6:15pm	6:15pm	10:00pm	10:00pm	6:15pm